

Accelerate Approved Service Partner – Charter

Accelerate has a mission statement to provide innovative, trusted and ever evolving soft services to a wide range of industry sectors across the UK commercial market. A large part of that mission statement is our vision to deliver the goals based on a solid, and shared understanding of “responsibility” using our combined efforts with our service partners to drive forward and improve CSR contribution.

We have defined 12 commitments based around 4 pillars:

Economic responsibility: Build innovative product and service offerings with our customers and partners in an ethical and responsible manner.

1. Strengthening partnerships and co-working opportunities with our key stakeholders
2. Developing a responsible and innovative service offer
3. Guaranteeing totally transparent ethics and governance

Environmental responsibility: Reduce the environmental impact of our activities, and make environmental quality a driver of tangible and intangible performance.

4. Addressing climate change migration and adaptation issues in our service offers
5. Reducing the direct and indirect environmental impact of our activities
6. Making the environmental quality of our products and services a lever of improved performance

Social responsibility: Encourage the development and dedication of our employees.

7. Offering a healthy, flexible, and innovative work environment that enhances the well-being of our employees
8. Promoting diversity, equal opportunities and employability of our teams
9. Empowering our employees to develop CSR skills

Community responsibility: Be an engaged player in the real estate sector and support local initiatives.

10. Promoting and disseminating the knowledge of CSR matters throughout the real estate sector and beyond
11. Favouring the development of the local economy
12. Supporting collaborative initiatives

The above charter commitments will be mandatory for all approved suppliers to implement, through their own business management systems and internal policies and procedures. These will be reviewed at each quarterly review meeting to ensure both compliance but also demonstratable evidence to support this throughout the continual evaluation process. By adhering to this Charter, suppliers undertake, on behalf of themselves and any subcontractors, to implement the necessary means to ensure compliance with the principles set out below.

In the event of a breach of this Charter by such suppliers, Accelerate reserves the right to review and, if necessary, terminate the commercial relationship in accordance with the provisions of the applicable law, even in the absence of a written agreement formalising this relationship, without prejudice to Accelerate’s other rights or recourse that they may be entitled to exercise. Where national legislation or other applicable regulations and this Charter cover the same subject matter, the highest standards or the most stringent provisions shall apply. When this Charter conflicts with the legislation in force, the latter takes precedence over the Charter.

Accelerate's fundamental objectives, and key elements on which our CSR policy is formed.

- Good health and well being
- Affordable and clean energy
- Industry, innovation and infrastructure
- Sustainable Cities and Communities
- Responsible Consumption
- Responsible Production
- Climate Action
- Quality Education
- Gender Equality
- Peace, justice and Strong institutions
- Partnership for the Goals

Accelerate core commitments to is suppliers

A trusted and equal relationship between Accelerate and our service partners is key to delivering the best value, and quality services to our customers. Adopting this charter will ensure not only compliance but guaranteeing a long, successful, prosperous, transparent and open relationship.

- ✓ Ensure our commitment to pay on time and in accordance with the T&Cs
- ✓ Observe and monitor risk of mutual dependency, and minimise this risk
- ✓ Act in a way to support our supplier network and build long trusting relationships with our service partners
- ✓ Respecting each other's commercial confidentiality, protecting intellectual property and compliance in accordance with all applicable law
- ✓ Accelerate will comply with all our internal polices when managing our service partners
- ✓ Accelerate will only appoint approved service partners based on a fair, transparent and competitive tender process
- ✓ Accelerate will fight against all forms of corruption, active or passive, and to avoid any situation that may present a conflict of interest, by complying with its rules of business code of conduct
- ✓ Accelerate will only appoint service partners whom share the same core values of delivering social responsibility, diversity and gender equality

Suppliers Commitments to Accelerate

All service partners appointed by Accelerate guarantee that they comply with social regulations in all countries and across all their service partners, or supply chains including but not limited to;

- Prohibiting the use of forced, hidden or compulsory labour and the ill-treatment of employees. This includes the banning of all practices of modern slavery and human trafficking (with particular reference to the Modern Slavery Act UK);
- Prohibiting the use of child labour;
- No discrimination: no distinction, exclusion or preference should be made on the basis of colour, sex, age, language, religion, sexual orientation or gender identity, national or social origin, opinion or disability;
- Respect for health and safety by guaranteeing healthy, safe and dignified working conditions and work environment for its own staff;
- The provision of a decent salary and work time by paying an appropriate wage that meets basic needs and complies with the regulations of the countries where they work, in terms of working hours and rest periods;
- Respect for freedom of expression, freedom of association and the right to collective negotiation.

Other Supplier Commitments


- ✓ All our service partners guarantee they will act in accordance with the law, and ensure compliance against all current and relevant legislation and regulations.
- ✓ All our service partners guarantee they will act to protect both Accelerate, and Accelerate client’s reputation.
- ✓ All our service partners guarantee they will reject any acts of corruption and actively fight any such event to prevent any such further occurrences.
- ✓ All our service partners guarantee they will not entice, encourage, lure or facilitate any financial, or non-financial incentive towards a member of Accelerate or our client’s employees.
- ✓ All our service partners guarantee they will declare any conflict of interest either direct, or non-direct to Accelerate and act in a way to resolve the conflict of interest amicably and swiftly.
- ✓ All our service partners guarantee they will always conduct themselves in a way that is both loyal and always supportive of confidentiality with respect of Accelerate and our customers.
- ✓ All our service partners guarantee they will always act in a way to support and respect the environment, ensuring they operate enhanced risk controls, relevant certification and audit, control and record consumption and operate an EMS system.
- ✓ All our service partners guarantee they will inform Accelerate directly and immediately of any such breach of this charter, including but not limited to, social regulations, environmental legislation or breach of business ethics which could bring harm or damage the service partner, Accelerate or Accelerates client.
- ✓ All our service partners guarantee that they will promote and apply the same principles throughout their supply chain and ensure adequate monitoring and auditing takes place.

Audit and monitoring of the charter’s implementation

Accelerate reserves the right to conduct an audit of all the practices of the service partners who have signed this Charter;

- Failure to comply with these rules could have consequences on the continuation of the contractual relationship with such suppliers and in terms of referencing;
- More generally, Accelerate expects such suppliers to commit to implementing progress plans with regard to their social and environmental practices and to provide Accelerate with them and regular update at the SRM meetings;
- Accelerate expects such suppliers to commit to providing supporting documents for the application of the principles set out above and to receive auditors (internal and external) appointed by Accelerate to verify the implementation of the Charter.

This charter can only be signed by either an executive director or another duly authorised representative.

Print Name (Authorised Officer Only)	Gary Morgan
Position	Managing Director
Signature	
Date	24 th November 2020

Print Name (Authorised Officer Only)	
Position	
Signature	
Date	